



# Braintree Recreation Department

## Field Permit Application Spring 2026 Season: April 1 - June 30

Please complete this application and return it to the Braintree Recreation Department along with a copy of your organization's certificate of insurance, if applicable.

### DATES / DEADLINES

<b>Application Window</b>	January 21 - February 23
<b>Permit Issued</b>	mid-March
<b>Permit Begins</b>	April 1

### CONTACT INFORMATION

Organization's information should be completed below, when applicable.  
If not applicable, applicant's information must be provided.

\_\_\_\_\_  
**ORGANIZATION NAME (IF APPLICABLE)**

**APPLICANT NAME** \_\_\_\_\_ **POSITION / TITLE** \_\_\_\_\_

**EMAIL** \_\_\_\_\_ **CELL PHONE** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_

**Applicant may be required to provide a valid Certificate of Insurance. Certificate must name the Town of Braintree as an "Additional Insured" with General Comprehensive Liability in the amount of \$1,000,000 for each occurrence and \$3,000,000 in the aggregate.**

By signing below, the Applicant agrees to, upon request, submit the final copy of the roster and remaining payment, if applicable, for the permit no later than April 15, 2026. Failure to submit full payment may result in immediate revocation of the permit. The Applicant shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the Town of Braintree, its officers, agents, volunteers, and employees from and against any and all damages, liabilities, actions, suits, proceedings, claims, demands, losses, costs, and expenses (including reasonable attorneys' fees) that may arise out of or in connection with the Applicant's rental or use of Town of Braintree parks, playgrounds, athletic fields, and/or facilities, unless the damage is caused by the Town of Braintree's gross negligence or willful misconduct.

The Applicant understands and verifies that, if this permit request serves individuals under the age of 18 at any time, all league officers, coaches, officials, and volunteers have been CORI checked through the league for the season listed on this application, pursuant to MGL c.6, §167-178B and corresponding CORI regulations.

By signing below, the Applicant understands that field permits are non-transferable and valid only for the specified organization or individual(s) listed on this application. The Applicant agrees to comply with all Town rules and regulations and acknowledges that any incident of non-compliance may result in the immediate forfeiture of user privileges pending a formal hearing and vote by the Town. The Applicant further assures that all participants and visitors will adhere to the regulations outlined in the associated documentation.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**REQUESTED DATE(S)**

A SEPARATE PAGE IS REQUIRED FOR EACH FIELD

REQUESTED FIELD \_\_\_\_\_

**SINGLE USE (IF APPLICABLE)**

DAY OF THE WEEK \_\_\_\_\_

DATE \_\_\_\_\_

**RECURRING USE (IF APPLICABLE)**

START DATE \_\_\_\_\_

END DATE \_\_\_\_\_

**START TIME**

**END TIME**

MONDAYS

TUESDAYS

WEDNESDAYS

THURSDAYS

FRIDAYS

SATURDAYS

SUNDAYS

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**ADDITIONAL INFORMATION**

PURPOSE OF USE \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

HIGHEST NUMBER OF PEOPLE  
**THROUGHOUT THE ENTIRE DAY** (ESTIMATED)

NUMBER OF PEOPLE EXPECTED  
**AT ANY GIVEN TIME** (ESTIMATED)

\_\_\_\_\_

\_\_\_\_\_

**SPECIAL INSTRUCTIONS OR REQUESTS**

All special requests or required preparations must be submitted no later than 48 hours prior to the scheduled use of the facility. Approval is subject to staffing availability and resource capacity and is not guaranteed; therefore, requests should not be assumed to be approved.

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_